**Coordinator -ERD School School Leadership Team**

**October 2, 2013**

**Guiding Question:** How do we become a Professional Learning Community (PLC) as we meet the five district goals and implement the 21st Century Model of Education?

**Long-term targets:**

* Be a professional learning community (PLC) by consistently and fully implementing PLC procedures and structures throughout the district
* Meet the five District goals
* Implement the MCPS 21st Century Model of Education
* Integrate the Montana Common Core States Standards in English Language Arts and mathematics across the district
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

**Short-term targets for this meeting:**

* Plus Delta from first principal meetings
* Prioritize what we want principals to know and be able to do
* Develop activity and action plan for next principal meeting
* Identify next Agenda Setter and Facilitator

**Roles for this meeting:**

* **Facilitator/ Agenda Setter** – Karen/Carol
* **Time Keeper** /**Note taker** -
* **Reading** – Heather

**Materials:**

* List of What we want principals to know and be able to do
* Smart Goal and Action Plan Templates
* PLC Checklist

**AGENDA**

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| **TIME** | **ACTIVITY** |
| **1:00-1:10** | Plus Delta from Principals meetings Kathleen |
| **1:10-1:15** | Reading Heather  *Collective inquiry is the process in which educators engage as they make significant decisions. Rather than making decisions on the basis of mindless precedent (“This is how we have always done it.”) or personal preference (“This is how I like to do it. “), they begin by building shared knowledge or learning* ***together****, thus it is a* ***collective*** *endeavor.* ***Inquiry*** *simply means we are asking and answering questions together. The key to effective* ***inquiry*** *is making sure the question is significant, that resolving it will help us be more effective in achieving our fundamental purpose and goals. –Rick DuFour* |
| **1:15-1:30** | Review what we want principals to know and be Karen  able to do –Use PLC Action Plan Guide-is there anything  to refine or add? |
| **1:30-2:00** | Prioritize What we want principal to be able to Ginny  know…list and identify what we want to  begin working on first  Focusing Four   * Each person writes top four choices from principal list * Group helps facilitator eliminate duplicates * Group asks clarifying questions to understand choice * Prioritizing remaining ideas. Each member places a dot on top 3 * Represent top choices with most dots |
| **2:00-2:30** | Develop short and long term smart goals for top priority Mark |
| **2:30—2:45** | Brainstorm/Identify resources for next principal’s meeting Kathleen  *Suggestion:* Go to All Things PLC, RTI or PBIS Website to find  resources for next principals meeting |
| **2:45-2:50** | Identify Agenda Setter and Facilitator for next meeting Karen |
| **2:50-3:00** | Plus/Delta   * What went well? What might we do differently? |